

Town of Sturbridge

Charter Review Committee

Meeting Minutes, February 25, 2016

Meeting convened at 6:30 pm in Town Hall by Chairperson William Haggerty. Present: William Haggerty (WH), Bruce Boyson (BB), Sandra Gibson-Quigley (SG-Q), Larry Morrison (LM) and Paul Zapun (PZ).

SG-Q moved, BB seconded acceptance of the minutes of February 3, 2016, as submitted. Passed 3-0-2 (WH, LM). PZ, who composed and submitted the minutes as Acting Secretary (Clerk) in LM's absence, will file the minutes with the Town Clerk and Town Administrator, in keeping with the Committee's established practice.

The Committee members, in roundtable fashion, reviewed, revised and sought to clarify prior edits, beginning at Article 1 and suspending at the completion of Article 4-5. The Committee intends to resume such work at its next meeting.

The Committee examined the calendar to set a framework for its further work. WH asked LM to find out and report back the deadlines for inclusion of the Committee's recommendations in the Annual Town Meeting warrant and in the Finance Committee's Report to the Town (known variously as The Book and as The Budget Book). N.B. The dates in question were obtained from the Town Administrator and Chair of the Finance Committee and sent to the Committee members on February 25, 2016.

These minutes, like all such minutes subsequent to January 20, 2016, comport with the 7th paragraph of the minutes dated January 20, 2016, with respect to the documentation of the revisions and edits undertaken.

PZ moved, BB seconded a motion to adjourn. Passed 5-0 at 8:40 pm.

Respectfully submitted,

Larry Morrison, Clerk